

Sae Micro Aero Meeting 2 9/10/18

Meeting time: 6:00

Meeting Location: Room 314 during class time

Topics

Timeline Discussion:

A. Team Charter

- Jeremy

1. Project Manager
2. Client Contact
3. Co - Design Lead of electronics and Design Lead of motor control/selection

- Collin

1. Document Manager
2. Website Developer
3. Design Lead of wing design and control surfaces

- Salem

1. Budget Liaison
2. Schedule Manager
3. Co - Design Lead of electronics and Design Lead of fuselage

- Discuss and create team purpose, goals, ground rules, and potential barriers and coping strategies for the team charter

B. **Presentation 9/24**

Will work on next meeting

Jeremy will make agenda for next week

C. **Client meeting Friday, 9/14**

